

# CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

CCET/IQAC/2022 – 23/09

Date:16.05.2023

### Circular

Internal Quality Assurance Cell has scheduled the fourth meeting of this academic year (2022 – 23) on **22.05.2023 (Monday)**. All the members of the IQAC are requested to attend the meeting.

The agenda for the meeting is given below:

| S.No. | Agenda  |
|-------|---|
| 1     | Review and confirmation of minutes of last IQAC Meeting                             |
| 2     | Action taken report on the proposals of the last meeting.                           |
| 3     | Submission of mandatory disclosure to AICTE and Anna university affiliation process |
| 4     | Human resource requirement for AY 2023-24   |
| 5     | Value added Course  |
| 6     | Anna University Result Analysis   |

Date of the meeting:22.05.2023

Time: 09.30 am

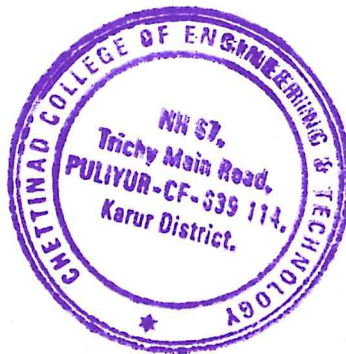
Venue: Conference Hall

  
IQAC Coordinator

  
IQAC - Chairman

### Copy to:

1. Principal
2. All the members of IQAC
3. Administrative Head



**Dr. A.Punitha**  
**PRINCIPAL**  
Chettinad College of Engineering & Technology  
PULIYUR - CF, KARUR (Dt)-639 114.

# CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting

**Date of Meeting** : 22.05.2023  
**Time** : 09.30 a.m.  
**Venue** : Conference Hall  
**Meeting headed by** : Dr. A. Punitha  
Principal  
Chettinad College of Engineering & Technology

#### **Members Present:**

|  |                      |  |
|--|----------------------|--|
| <b>Chairperson/ Faculty Members</b>              | Dr. A.Punitha        | Chairman, Principal<br>Chettinad College of Engineering and Technology         |
|  | Dr. M. Chandrasekar  | IQAC Coordinator   |
|  | Mr. N. Vijayasarithi | HoD/EEE  |
|  | Mr. R. Rajkumar      | HoD/ CSE   |
|  | Dr. M. Kumar         | HoD/ ECE   |
|  | Mr. V. Hariprasath   | HoD/ MECH  |
|  | Dr. S. Dharmalingam  | HoD/ MBA   |
| <b>Management Representatives</b>                | Ms. Trayee Sinha     | Secretary,<br>Chettinad College of Engineering & Technology                    |
| <b>Administrative</b>                            | Mr. B. Sathish Kumar | Head-Admin   |
| <b>Alumni</b>                                    | Mr. R. Rajkumar      | Assistant Vice President,<br>Wells Fargo International Pvt. Ltd.,<br>Hyderabad |
| <b>Training and Placement Cell</b>               | Mr. A.Sabarinathan   | Placement Officer<br>Chettinad College of Engineering and Technology           |
| <b>Stakeholder / Representative of Community</b> | Mr. K. R. Nallusamy  | Managing Director,<br>Orange Impex Pvt Ltd.,<br>Karur                          |
| <b>External Expert</b>                           | Mr. K.Sankereswaran  | Personal banker,<br>ICICI bank,<br>Peelamedu branch,<br>Coimbatore             |
|  | Mrs. M.Indumathi     | Senior Product Manager,<br>Fanam Digital,<br>Chennai                           |

**Agenda 1:** Review and confirmation of minutes of last IQAC Meeting

The minutes of the previous IQAC meeting were read aloud, formally discussed, and confirmed by the members.

**Resolution:** Minutes of meeting confirmed.

**Agenda 2:** Action taken report on the proposals of the last meeting.

The action taken report from the previous meeting was reviewed and confirmed

**Agenda 3:** Submission of mandatory disclosure to AICTE and Anna university affiliation process.

The mandatory disclosure to AICTE for AY 2023-24 has been approved, and the application for continuous affiliation to Anna University for AY 2023-24 has been submitted.

**Agenda 4:** Human resource requirement for AY 2023-24

The Principal stressed the need to assess and fulfill the human resource requirements, ensuring that the institution has the right number of qualified faculty and staff to support academic, administrative, and research activities effectively. She insisted the HoDs to give the work load details of their department for the upcoming academic year.

**Agenda 5 :**Value added courses

The IQAC Chairperson emphasized the importance of conducting the value added courses and insisted the HoDs to plan for the courses to be conducted for the forth coming semester.

**Agenda 6:** Anna Univerity results

HoDs presented the university result analysis of students. The reason for poor performance of the students is discussed.



# Attendance Sheet

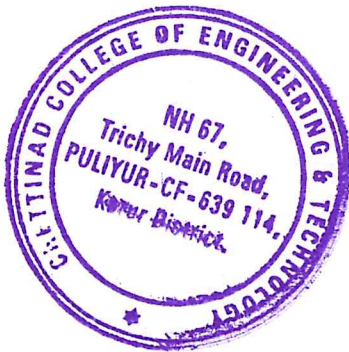
|   |                      |  |                             |
|---|----------------------|--|-----------------------------|
| Chairperson/<br>Faculty Members                 | Dr. A.Punitha        | Chairman, Principal<br>Chettinad College of Engineering and<br>Technology      | ADS<br>22/5/23              |
|   | Dr. M. Chandrasekar  | IQAC Coordinator   | MUB<br>22/5/23              |
|   | Mr. N. Vijayasarithi | HoD/EEE  | Nil<br>22/5/23              |
|   | Mr. R. Rajkumar      | HoD/ CSE   | R. Rajkumar<br>22/5/23      |
|   | Dr. M. Kumar         | HoD/ ECE   | M. Kumar<br>22/5/23         |
|   | Mr. V. Hariprasath   | HoD/ MECH  | V. Hariprasath<br>22/5/23   |
|   | Dr. S. Dharmalingam  | HoD/ MBA   | S. Dharmalingam<br>22/5/23  |
| Management<br>Representatives                   | Ms. Trayee Sinha     | Secretary,<br>Chettinad College of Engineering and<br>Technology               |                             |
| Administrative                                  | Mr. B. Sathish Kumar | Head-Admin   | B. Sathish Kumar<br>22/5/23 |
| Alumni  | Mr. R. Rajkumar      | Assistant Vice President,<br>Wells Fargo International Pvt. Ltd.,<br>Hyderabad | R. Rajkumar<br>22/5/23      |
| Training and<br>Placement Cell                  | Mr. A. Sabarinathan  | Placement Officer<br>Chettinad College of Engineering and<br>Technology        | A. Sabarinathan<br>22/5/23  |
| Stakeholder /<br>Representative of<br>Community | Mr. K. R. Nallusamy  | Managing Director,<br>Orange Impex Pvt Ltd.,<br>Karur                          | K. R. Nallusamy<br>22/5/23  |
| External Expert                                 | Mr. K. Sankereswaran | Personal banker,<br>ICICI bank,<br>Peelamedu branch,<br>Coimbatore             | K. Sankereswaran<br>22/5/23 |
|   | Mrs. M. Indumathi    | Senior Product Manager,<br>Fanam Digital,<br>Chennai                           | M. Indumathi<br>22/5/23     |

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken report for meeting conducted on 21.02.2023

| S.No. | Agenda   | Action Taken   | Responsibility           |
|-------|--|--|--------------------------|
| 1     | Review and confirmation of minutes of last IQAC Meeting                              | Noted  | -                        |
| 2     | Submission of mandatory disclosure to AICTE and Anna university affiliation process. | Mandatory disclosure to AICTE submitted and the same is accepted by AICTE. Anna university affiliation process is completed. Affiliation approved for AY 2023-24 | Principal Office         |
| 3     | Value added course   | All the departments have conducted value added courses which gains industry-relevant skills that improve their employability                                     | HoDs and Faculty members |
| 4     | Co-curricular and extra curricular Activities  | All Departments have planned various curricular/co-curricular activities to be conducted during the semester   | HoDs and Faculty members |
| 4     | Any other matters  | Alumni Meet 23 was conducted on 11.03.23   |                          |

  
22/5/23  
IQAC Coordinator



  
22/5/23  
IQAC - Chairman  
Dr. A. Punitha  
PRINCIPAL  
Chettinad College of Engineering & Technology  
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